

## FOR GAZETTE PUBLICATION PAYMENT PROCEDURE MANUAL IN GRIPS PORTAL

LINK - <https://wbifms.gov.in/GRIPS/v2/#/g2-payment>

← → ↻ wbifms.gov.in/GRIPS/v2/#/g2-payment

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Home >> Make Payment

**Payment**

1 Depositor Details 2 Department Details 3 Mobile Number 4 Payment Mode 5 Transaction Details 6 Transaction Details

Mobile Number \* 6291 XXXXXX Enter your Mobile No 1

10 digits. ISD code (+91) not needed.

CANCEL GENERATE OTP Click Here 2

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1 Depositor Details 2 Department Details 3 Payment Details 4 Payment Mode 5 Transaction Details 6 Transaction Details

OTP\* 952 XXX Enter OTP Resend

OTP has been sent to \*\*\*\*\* Successfully. Resend will be activated after 10s Resend can be done maximum 2 times

CANCEL SUBMIT Click Here

## FOR GAZETTE PUBLICATION PAYMENT PROCEDURE MANUAL IN GRIPS PORTAL

LINK - <https://wbifms.gov.in/GRIPS/v2/#/g2-payment>

The screenshot displays the GRIPS 2.0 portal interface. The browser address bar shows the URL [wbifms.gov.in/GRIPS/v2/#/g2-payment](https://wbifms.gov.in/GRIPS/v2/#/g2-payment). The portal header includes navigation links: GO TO GRIPS 1.0 | ABOUT US | CIRCULARS | CONTACT US | INFORMATION | GET HELP. The main header features the GRIPS 2.0 logo, a search bar, a LOGIN button, and the text "Finance Department Government of West Bengal". The breadcrumb trail indicates "Home >> Make Payment". The "Payment" section is highlighted with a red underline. A modal window titled "Info" is centered on the screen, containing the following text: "You are not registered. The following facilities are available for registered users: 1. Transaction History 2. Profile Data saved for frequent payments 3. Repay/Refund functionality". At the bottom of the modal, there are two buttons: "PAY WITHOUT REGISTRATION" (highlighted with a red border) and "REGISTER NOW". A red arrow points from the text "Click Here" below the modal to the "PAY WITHOUT REGISTRATION" button. The background of the portal shows a payment flow diagram with steps 1 through 6: 1. Depositor Details, 2. Department Details, 5. Payment Mode, and 6. Transaction Details.

Home >> Make Payment

### Payment

1 Depositor Details

2 Department Details

5 Payment Mode

6 Transaction Details

#### Info

You are not registered.

The following facilities are available for registered users:

1. Transaction History
2. Profile Data saved for frequent payments
3. Repay/Refund functionality

PAY WITHOUT REGISTRATION

REGISTER NOW

Click Here

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### Guidelines For Depositors

Payment made through "Online" mode [Debit Card, Credit Card, Internet Banking, UPI, Wallet]:

1. In case amount has been deducted from Bank Account but Paid Challan has not generated, Please go to **GRN Status** link of GRIPS Portal to get your transaction status.
2. You may also download your Paid Challan from the same screen.
3. In case transaction gets failed but amount gets deducted from your bank account, Refund will be credited to the same bank account within 7-14 working days. Please go to **GRN Status** link of GRIPS Portal to get your transaction status.
4. In case GRN details is not known to you, please go to **Challan Search** Link to search your GRN with alternate details link BRN, Identification No., Trade/Applicant/Company Name, Bank/ Amount/Challan fill up date.
5. Once Paid Challan gets generated no further modification in the Challan is possible in GRIPS. Modification can be done as per FD G.O. 1241-F(Y) dated 18.02.2013.
6. GRIPS cannot directly give any Refund for Double or Excess Payment. Refund application has to be made to the concerned Department/Directorate/Office as per their Refund law. The drawal procedure has been mentioned in FD G.O.1611-F(Y) dated 18.03.2016.

Payment made through "Offline-Over the Counter" mode:

1. To get the Paid Challan, Please go to GRN Status or Challan Reprint link of GRIPS Portal after 2/3 working days from the date of payment in the bank.

For any assistance/clarification please contact us at [grips.helpdesk@bangla.gov.in](mailto:grips.helpdesk@bangla.gov.in)

CANCEL ACCEPT

6 digits only

BACK NEXT

Click Here

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**Payment**

**Enter Depositor Details Here**

1 Depositor Details 2 Department Details 3 Service and Tax Details 4 Review and Confirmation 5 Payment Mode 6 Transaction Details

Depositor Name \*  
S mitra

Mobile Number  
6291072002

Phone Number  
Valid landline number with STD code. 8 to 11 digits only

Email

Address1 \*  
11 B T ROAD, BELGHARIA, KOLKATA  
House number, street name

Address2  
District, locality, landmark

State \*  
West Bengal

Pincode \*  
700056  
6 digits only

BACK NEXT Click Here

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The main content area is titled "Payment" and shows a multi-step process. Step 1, "Depositor Details", is active. The form fields are as follows:

- Depositor Name \*: S mitra
- Phone Number: Valid landline number with 9
- Address1 \*: 11 B T ROAD, BELGHARIA, KOLKATA
- House number, street name: (empty)
- State \*: West Bengal
- Pincode \*: 700056 (6 digits only)

An alert dialog box is displayed in the center of the screen with the following text:

**Alert!**

Please review and confirm the details entered.

Once confirmed, you cannot change depositor details throughout the course of the current transaction

The dialog box has two buttons: CANCEL and CONFIRM. The CONFIRM button is highlighted with a red box, and a red arrow points to it with the text "Click Here".

At the bottom of the form, there are two buttons: BACK and NEXT.

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Home >> **Make Payment**

### Payment

✓

2

3

4

5

6

Depositor Details

Department Details

Service and Tax Details

Review and Confirmation

Payment Mode

Transaction Details

Enter below information same as it is You are paying for: S mitra

Organization Name *	Public Enterprises	1	×
This can be a department, directorate, municipality, corporation, panchayat, school or any other agency/local body.			
User Type *	Depositor	3	▼
Service *	Fees for Publication as Gazette Notification	2	×
<a href="#">Know Your Service/HoA</a>			
R.E.F. No: *	WB/Part-II/2023/SAR XXXXX	4	
Enter your Application Ref No from Gazette Portal			

PROCEED

➡ Click Here

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Home >> Make Payment

**Payment**

1 2 3 4 5 6  
Depositor Details Department Details Service and Tax Details Review and Confirmation Payment Mode Transaction Details

You are paying for: S mitra

Organization Name * Public Enterprises X <small>This can be a department, directorate, municipality, corporation, panchayat, school or any other agency/local body.</small> User Type * Depositor	Service * Fees for Publication as Gazette Notification X <a href="#">Know Your Service/HoA</a> R.E.F. No: * WB/Part-II/2023/SAR XXXXX
Name: * S mitra ➡ Enter Name	Address: * 11 b t road, kolkata-700056 ➡ Enter Address
Period From (dd/mm/yyyy): * 17/02/2023 ➡ Enter Current Date <small>Date format : DD/MM/YYYY</small>	Period To (dd/mm/yyyy): * 17/02/2023 ➡ Enter Current Date <small>Date format : DD/MM/YYYY</small>
Remarks:	

**NEXT** ➡ Click Here



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**Payment**

Depositor Details Department Details Service and Tax Details Review and Confirmation Payment Mode Transaction Details

Paying for: S mitra | Department: Public Enterprises | Service: Fees for Publication as Gazette Notification

Fill in specific payment details for up to 6 sub-services below:

Select the information below as is

**1. Service Fees ₹1700**

Sub-Service \* **1** Service Fees  
Selected : Service Fees

Head of Account **0058-00-501-001-14**  
This is auto-populated based on selection of HoA Description above.

HoA Description \* **2** Receipt in connection with Publication as Gazette Notification  
Selected : Receipt in connection with Publication as Gazette Notification

Amount(₹) \* **3** 1700

Publication charges

+ ADD ANOTHER SUB-SERVICE

**1** ADD ANOTHER SERVICE

Order Total: ₹ 1700  
Rupees One Thousand Seven Hundred only

BACK **NEXT** ➡ Click Here

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Payment

50% - + Reset

INFORMATION GET HELP

Finance Department Government of West Bengal

Depositor Details Department Details Service and Tax Details Review and Confirmation Payment Mode Transaction Details

Please review the details carefully below, and click "Verified and Checked" if you are satisfied that all information is reflected correctly.

**Depositor Details**

Depositor Name	Mobile No.	Phone No.	Email
S mitra	6291		
Address1	Address2		
11 B T ROAD, BELGHARIA, KOLKATA			

**1. Public Enterprises → Fees for Publication as Gazette Notification ₹1700**

EDIT

**Department Details**

Organization Type	Organization Name	Service Name	User Type
Government	Public Enterprises	Fees for Publication as Gazette Notification	Depositor
Period From	Period To	Ref No	
17/02/2023	17/02/2023	WB/ParH/2023/SAR	

**Service and Tax Details**

Subservice Name	HOA Description	Head of Account	Amount
Service Fees	Receipt In connection with Publication as Gazette Notification	0058-00-501-001-14	1700

**TOTAL ₹1700**

Rupees One Thousand Seven Hundred only

☒ Verified and checked Tick Here

BACK NEXT Click Here

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Home >> **Make Payment**

**Payment**

Progress: Depositor Details ✓ Department Details ✓ Service and Tax Details ✓ Review and Confirmation ✓ **Payment Mode 5** Transaction Details 6

Please select a payment mode and bank below.

Payment Mode \*

- Online Payment
- Counter Payment
- Online Central Govt. Payment-NEFT/ECS/RTGS
- Debit Card Payment

← **Select Payment Mode**

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The screenshot displays the GRIPS 2.0 portal interface. At the top, the header includes the GRIPS 2.0 logo, a search bar, and navigation links such as 'GO TO GRIPS 1.0', 'ABOUT US', 'CIRCULARS', 'CONTACT US', 'INFORMATION', and 'GET HELP'. The user is logged in as 'Finance Department, Government of West Bengal'.

The main content area shows the 'Payment' section with a progress bar indicating the current step: 'Payment Mode' (Step 5). The progress bar includes steps: 'Depositor Details', 'Department Details', 'Service and Tax Details', 'Review and Confirmation', 'Payment Mode', and 'Transaction Details'.

A yellow message box states: 'Please select a payment mode and bank below.'

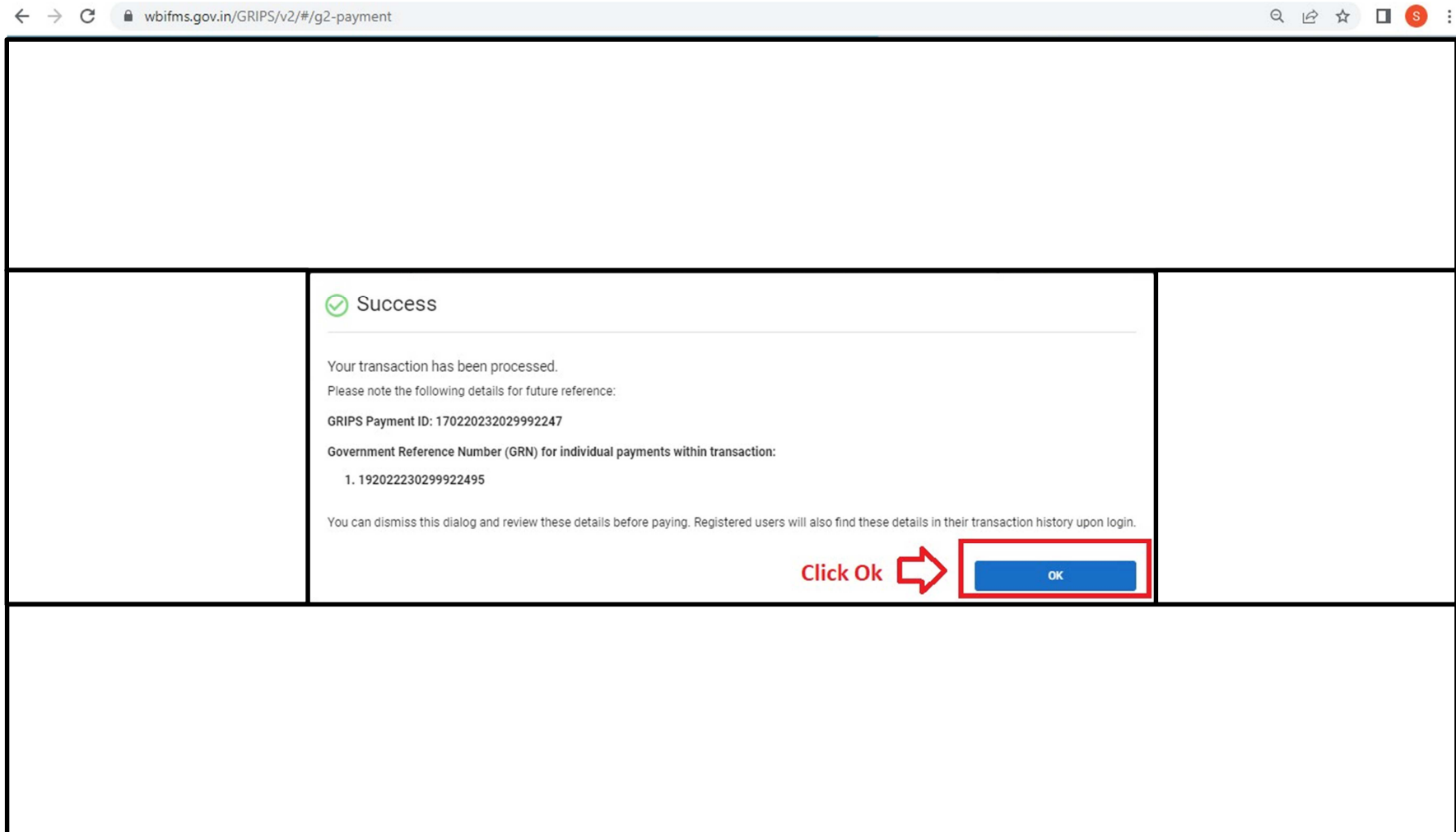
The 'Payment Mode' dropdown is set to 'Debit Card Payment'. The 'Bank' dropdown is set to 'State Bank of India'.

A red box highlights the 'NEXT' button, with a red arrow pointing to it and the text 'Click Here'.

**Select Payment Mode and Bank**

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**Payment**

Depositor Details Department Details Service and Tax Details Review and Confirmation Payment Mode Transaction Details

- Payment ID and GRN(s) for this transaction have been successfully generated.
- Newly generated data is highlighted in green. You can hover over the same to understand what it means.
- Please review below, save these numbers for future reference, and click 'Pay Now' when you are ready to proceed to bank/payment portal.

**Depositor Details**

Depositor Name	Mobile No.	Phone No.	Email
S mitra	6291		
Address1	Address2		
11 B T ROAD, BELCHARIA, KOLKATA			

**Transaction Details**

GRIPS Payment ID	Transaction Date	Payment Mode	Bank
17022023029992247	17/02/2023 11:52:12	Debit Card Payment	State Bank of India

**1. Public Enterprises → Fees for Publication as Gazette Notification ₹1700**

**GRN Details**

GRN	Organization Type	Organization Name	Service Name
19202230299922495	Government	Public Enterprises	Fees for Publication as Gazette Notification
User Type	Period From	Period To	Ref No
Depositor	17/02/2023	17/02/2023	WB/Part-II/2023/SAR

**Service and Tax Details**

Subservice Name	HoA Description	Head of Account	Amount
Service Fees	Receipt in connection with Publication as Gazette Notification	0058-00-501-001-14	1700

**TOTAL ₹1700**

Rupees One Thousand Seven Hundred only

CANCEL **PAY NOW** ➡ Click Here